



## CHECKLIST FOR INTERNATIONAL STUDENTS

- \_\_\_\_\_ 1. A non-refundable application fee of \$50 drawn on a U.S. bank or an international money order payable in US dollars.
- \_\_\_\_\_ 2. A completed Application for Admission including the International Supplement
- \_\_\_\_\_ 3. Your Christian Testimony (1 to 3 pages)
- \_\_\_\_\_ 4. Three References (pastoral, professional or academic, and personal)
- \_\_\_\_\_ 5. A Church Endorsement
- \_\_\_\_\_ 6. An Organizational Partner Endorsement
- \_\_\_\_\_ 7. A Spouse's Statement (if married or engaged)
- \_\_\_\_\_ 8. Official transcripts from every college or university attended, including an official statement of the degrees earned. Transcripts must be received at Denver Seminary in an envelope identified and sealed by the school. If not in English, the transcripts must be accompanied by certified English translations.
- \_\_\_\_\_ 9. Applicants whose native language is not English must submit official scores from the Test of English as a Foreign Language (TOEFL, international edition, [www.TOEFL.com](http://www.TOEFL.com)). Our school code is R4080.
- \_\_\_\_\_ 10. Submit a copy of your completed budget and your Support List. Please provide original bank letters showing cash availability from you and each sponsor; and a support letter from each sponsor. **No photocopies.**
- \_\_\_\_\_ 11. If interested in the International Student Scholarship (*which covers a portion of tuition only*), please submit the completed form (front and back) along with your financial data sheet.
- \_\_\_\_\_ 12. If you are transferring from another US school, please complete the top portion of the Transfer Eligibility Form. Have your current school complete the bottom portion and send it to us.

**We strongly encourage early application.** You can be accepted before your financial verification is received. But no I-20 will be issued until all documentation is complete and deemed satisfactory.

*For assistance, or if you have questions, please contact [nathan.lamb@denverseminary.edu](mailto:nathan.lamb@denverseminary.edu)*

## ***Important Information for International Students***

- International students must follow all regular application procedures for admission to Denver Seminary.
- Students whose native language is not English must achieve acceptable scores on the Test of English as a Foreign Language (TOEFL).  
The total score must be 575/233/90 (PBT/CBT/90). Our institution code for TOEFL is R4080.
- Transcripts not in English must be accompanied by a certified English translation.
- A limited amount of financial aid is available to help cover a portion of the tuition costs. No seminary aid is available for living expense, books, family care, etc. Please review the provided information carefully before applying.
- The USA government regulations regarding an international student's ability to work while in the US are very restrictive and must be honored. Spouses and children of international students (F-2) status may not be employed at all. International students are permitted to work on-campus only, up to 20 hours per week, 40 hours during semester breaks and vacations. Students may not accept employment off-campus under F-1 regulations.
- We do not provide jobs for all international students. Our on-campus positions are open to all qualified students and we select using our normal employment guidelines.
- A Form I-20 is issued only after an international student has been accepted into a Denver Seminary degree program and all sponsor and financial verification information has been received in our Admissions office.
- If an international student is coming to Denver Seminary from another school in the United States, a Transfer Eligibility Form must be completed by the prior school and received in the Denver Seminary Admissions office prior to an I-20 being issued.
- Promptly upon arrival at Denver Seminary, each international student must appear in person at our Admissions office and present his/her VISA, I-94 departure card, and signed I-20 Form.
- Sponsorship funds should be sent to the student's account at Denver Seminary, not to the student's home country.
- If an international student loses sponsors or has other unexpected financial difficulty, that student must promptly notify Denver Seminary (Registrar and Dean of Students). An international student who cannot meet his/her financial obligations may be asked to return to his/her homeland until sufficient financial support is raised.

# ***International Student Scholarships***

## ***General Information***

***Please note: Financial aid is awarded according to the need demonstrated by the student and the availability of funding by the Seminary. Not all international students will receive a scholarship. When scholarships are granted, they cover a portion of tuition only. No seminary aid is available for books or living expenses.***

- Scholarship awards *generally* range from 0% to 50% of tuition *only*. No financial aid is available for travel costs, living expenses, medical insurance, books and supplies, or other costs incurred by the student.
- International financial aid (scholarship) is awarded as a loan which is forgiven after the student completes three (3) years of continuous ministry in his/her home country or as a missionary outside the US following graduation or withdrawal from the seminary.
- Generally, your application for admission must be complete and your financial aid application received by us prior to June 1<sup>st</sup>. Scholarships will not be awarded until after June 1<sup>st</sup>.
- Students who receive financial aid from Denver Seminary are not permitted to send money from the United States to their home countries.
- Continuance of financial aid does require the student to maintain satisfactory academic progress and required financial sponsorship.
- Funds are limited. Some students may be asked to delay entrance to the seminary in order to receive aid.

## ***International Financial Aid Qualification***

1. You must be a citizen of a country other than the United States of America.
2. You must have submitted a full, complete application for admission to Denver Seminary and must be deemed qualified for entry by the Admissions Department.
3. You must qualify for an F-1 Visa, or hold a current, acceptable Visa.
4. You must leave the United States upon completion of your education or your withdrawal or dismissal from Denver Seminary.
5. You must demonstrate need for financial assistance.
6. You may not hold a master's level theological degree from a US school.
7. You may receive only one degree from Denver Seminary under this scholarship.

## ***Financial Information & Instructions For International Students***

In general, the cost of education and living in the United States is higher than in many other countries. It is necessary and required (by the US government) that we have realistic cost estimates and proof of financial ability of the student to meet those costs. We have provided a **sample** budget to help you understand the expenses.

**Step 1:** You will need to prepare your own, personal budget based on your situation. For example: Will you be coming alone or with a family? Do you have a sponsor in the Denver area who will provide low-cost housing? Do you have special needs? We will ask that you submit a copy of your individual budget as part of your application package, along with your financial and sponsorship information and verification.

**Step 2:** Complete the Support List showing your financial resources for your education. Do include your personal funds, family and friends contributions, sponsor information from your church, mission agency, denomination, or individuals, either in your home country or in the US. If you are borrowing funds, please provide the information on the lender and the amount of the loan you are able to obtain.

**Step 3:** Gather and submit the required verification documents. For each funding source, you **must** provide us with a letter from the sponsor stating the amount of money or type of assistance they will provide to you and a letter from a bank official, or a current bank statement, stating they have the financial resources available to fulfill their commitment. You will need to maintain copies of these items to take with you for your VISA interview.

### **Other Useful Information**

- You must prove at least one year's financial support for us to be able to issue you a Form I-20.
- Denver Seminary scholarships are not awarded to every international student and if awarded can be applied to tuition only, and cannot be included in showing your first year's financial ability.
- Medical insurance and care in the US is expensive. While the Seminary offers an insurance plan, you may be able to find a more affordable plan elsewhere (for example some countries' embassies offer affordable coverage to their citizens while in the US).
- The Seminary does try to assist students with basic needs such as food and clothing through donations from the community. However, this assistance is not sufficient to fill all your needs, you must plan to provide some items on your own.
- Two-bedroom apartments on campus can be shared by two single students and thus reducing the rental cost for a single student to \$325 per month, or \$3,900 per year. However, we have a limited number of apartments available so early application is encouraged.
- US regulations permit international students to work only on-campus. Spouses and children are not permitted to hold employment at all. Because we are a small school, you should not include any provision for employment on your budget, unless you have been offered a specific position on-campus.



# International Student Scholarship Guide and Application

Academic Year 2008-2009

Name \_\_\_\_\_ Student ID# \_\_\_\_\_  
Last or Family Name First Middle

## International Student Scholarships

*Check the scholarships for which you would like to apply:*

### **\_\_\_ Denver Seminary International Student Grant (2 @ \$1870 & 2 @ \$3,750 per year)**

- The grant is renewable if the student continues to maintain satisfactory academic progress.
- Must be willing to return to his/her own country upon completion of degree
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

### **\_\_\_ Walt Cochran Scholarship for International Students (1 @ \$1,000 per year)**

- Must be willing to return to his/her own country upon completion of degree
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

### **\_\_\_ Dorothy Buker Scholarship (1 @ \$900 per year)**

- Must be an Urban and Intercultural Ministries major matching one of the following requirements (Please check which applies to you):
  - \_\_\_\_\_ An international student who will be returning to his/her own country on completion of degree
  - \_\_\_\_\_ American student going to a foreign mission field
  - \_\_\_\_\_ American student going into home missions
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

### **\_\_\_ Clyde B. McDowell International Student Scholarship (1 @ \$700 per year)**

- Must have satisfactory academic progress and unmet financial need.
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

### **\_\_\_ Indonesian Student Scholarship Fund (1 @ \$2,000 per year)**

- Must be enrolled in the counseling licensure program
- Must be a qualified student from Southeast Asia Bible Seminary
- Must be an Indonesian student
- Must have satisfactory academic progress and unmet financial need.
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

**\_\_\_Korean Student Endowed Scholarship Fund (1 @ \$1,500 per year)**

- Must be a Korean student
- Must have satisfactory academic progress and unmet financial need.
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

**\_\_\_Korean Student Aid Fund (10 @ \$2,000 - \$3,000 per year)**

- Must be a Korean student
- Must have satisfactory academic progress and unmet financial need.
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

**\_\_\_Baraca Philathea Scholarship for Christian Education (1 @ \$1,350 per year)**

- Must have a GPA of 2.0 or higher
- Must provide one reference from a pastor ***and*** one from a professor
- Must complete the International Student Scholarship Qualification Form and all its requirements:
  - Qualification form attached \_\_\_\_\_ Pastoral reference emailed \_\_\_\_\_
  - Personal statement emailed \_\_\_\_\_ Professor reference emailed \_\_\_\_\_
  - Current GPA \_\_\_\_\_
- Estimated credit hours for fall \_\_\_\_\_ spring \_\_\_\_\_

I understand that I must meet the minimum requirements as stipulated in the *Scholarship and Application Guide*. I commit to taking the minimum amount of credit hours as required by the scholarship(s) for which I am applying. I further understand that if for some reason I fail to meet any of the qualifications, I may forfeit my eligibility for this scholarship. I hereby certify that to the best of my knowledge all of the information I have given is accurate. Amounts that are listed are approximate and subject to availability.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



## International Student Scholarship Qualification Form

Academic Year 2008-2009

Name \_\_\_\_\_ Student ID# \_\_\_\_\_  
Last First Middle (if known)

Email \_\_\_\_\_ Phone # \_\_\_\_\_

New Student \_\_\_\_ Continuing Student \_\_\_\_ Degree Program \_\_\_\_\_

Estimated credit hours for Fall \_\_\_\_\_ Spring \_\_\_\_\_

To qualify for the *Baraca Philathea Scholarship for Christian Education*, you must complete this form and submit via email a personal statement and two letters of reference. Please be sure to put your name and student ID on all submitted documents. Your completed financial aid forms and supporting documentation must be submitted to the Financial Aid Office by April 1.

### Personal Statement Requirements

**Please submit electronically to [financialaid@denverseminary.edu](mailto:financialaid@denverseminary.edu)**

Include the following information in your personal statement in **750 words** or less.

- Describe the ministry you are involved in or have been involved in during the last two years. Be sure to include the name, location and size of each ministry/organization, your responsibilities in each and any special recognition, honor or awards you have received.
- Describe what you believe “ministry” is in the 21<sup>st</sup> century.
- Describe what ministry you envision yourself entering upon completion of your degree.

### Letter of Reference Requirements

**Please submit electronically to [financialaid@denverseminary.edu](mailto:financialaid@denverseminary.edu)**

Two Letters of reference, one from a pastor and one from a professor, should include:

- Evaluation of your character
- Statement indicating his/her perception of your giftedness/potential for ministry
- Any additional reasons why he/she believes you should receive this award.

*Please Note: If you are awarded a scholarship, you will be required to write a thank you letter to the donor before any funds will be disbursed. The Financial Aid office will give you further instructions as needed.*

**INFORMATION REQUIRED FOR ISSUANCE OF I-20 (CONFIDENTIAL)**

**PLEASE PRINT**

**Family Name**

\_\_\_\_\_ Last

\_\_\_\_\_ First

\_\_\_\_\_ Middle

\_\_\_\_\_ Suffix

**U.S. Address**

\_\_\_\_\_ Line 1

\_\_\_\_\_ Line 2

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip

**Foreign Address**

(If Applicable) \_\_\_\_\_ Line 1

\_\_\_\_\_ Line 2

\_\_\_\_\_ City

\_\_\_\_\_ Province/Territory

\_\_\_\_\_ Postal Code

\_\_\_\_\_ Country

**Date of Birth**

\_\_\_\_\_ MM/DD/YYYY

**Place of Birth**

\_\_\_\_\_ City

\_\_\_\_\_ Country

\_\_\_\_\_ Country of Citizenship

**Gender:**

Male

Female

**Driver's License # (if applicable):** \_\_\_\_\_

**Driver's License Issue State (if applicable):** \_\_\_\_\_

**Social Security # (if applicable):** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Student ID #:** \_\_\_\_\_

**If You Desire F-2 Dependents on Your I-20, Please Complete the Following Information**

|   |   |
|---|---|
| <p><b>Family Name:</b> _____</p> <p><b>Date of Birth:</b> _____ <b>Place of Birth:</b> _____</p> <p><b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p><b>Relationship to F-1:</b> _____</p> <p><b>Country of Citizenship:</b> _____</p> | <p><b>Family Name:</b> _____</p> <p><b>Date of Birth:</b> _____ <b>Place of Birth:</b> _____</p> <p><b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p><b>Relationship to F-1:</b> _____</p> <p><b>Country of Citizenship:</b> _____</p> |
| <p><b>Family Name:</b> _____</p> <p><b>Date of Birth:</b> _____ <b>Place of Birth:</b> _____</p> <p><b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p><b>Relationship to F-1:</b> _____</p> <p><b>Country of Citizenship:</b> _____</p> | <p><b>Family Name:</b> _____</p> <p><b>Date of Birth:</b> _____ <b>Place of Birth:</b> _____</p> <p><b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female</p> <p><b>Relationship to F-1:</b> _____</p> <p><b>Country of Citizenship:</b> _____</p> |

**Student's Sources of Funds**

**Assured Support**

**Projected Support**

First year

Second year

Third year

Fourth year

**Personal or Family Savings**

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name of Bank

\_\_\_\_\_ Street Address

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ City, State, Country

**Parent's and/or Sponsors**

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name

\_\_\_\_\_ Street Address

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ City, State, Country

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name

\_\_\_\_\_ Street Address

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ City, State, Country

**Your Government (enclose with this form a signed copy of your letter of award)**

\_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ Name of Agency

**Other** \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_  
**TOTALS** \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

\*What is the total amount of money you expect to have upon arrival at Denver Seminary?

US Dollars \_\_\_\_\_

\*Do you plan to attend Summer School? \_\_\_\_\_ \*Do you plan to remain in the US during the Summer? \_\_\_\_\_

\*What are the sources and amount of support available to you during the Summer? \_\_\_\_\_

**Estimated Expenses for 2007/2008**

|                         | <b>Academic Year</b> |
|-------------------------|----------------------|
| <b>Tuition and Fees</b> | <b>\$5,040</b>       |
| Room and Board          | \$20,200             |
| Books, Supplies         | \$1,500              |
| Personal Expenses       | \$4,000              |
| Travel                  | 2,500                |
| <b>TOTAL</b>            | <b>\$33,240</b>      |

**OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS**

This is to certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available.

\_\_\_\_\_  
Signature of Bank Official Title

\_\_\_\_\_  
Name and Address of Bank

\_\_\_\_\_  
Date

This is to certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.

\_\_\_\_\_  
Signature of Parent, Guardian or Sponsor Relationship

\_\_\_\_\_  
Address Date

This is to certify that I have read the information furnished by the applicant on this form, and that it is a true and accurate statement.

\_\_\_\_\_  
Signature of Government Agent Title

\_\_\_\_\_  
Name and Address of Agency

\_\_\_\_\_  
Date

I certify that the information provided here is correct and complete.

\_\_\_\_\_  
Signature of Student Date

This is to certify that I have reviewed the declaration, and approve issuance of a Certificate of Eligibility.

\_\_\_\_\_  
Signature of Denver Seminary Official Title

\_\_\_\_\_  
Address Date

## ***Sample Letters for International Students***

### **Sample Letters from Sponsors**

I, (FULL NAME OF SPONSOR), fully intend and do have the resources available to provide support for (NAME OF INTERNATIONAL STUDENT) to attend Denver Seminary. I will provide financial support in the amount of \$(AMOUNT) per (YEAR/MONTH/SEMESTER) to be applied toward tuition and living expenses.

We, (NAME OF SPONSORS OR ORGANIZATION), fully intend and do have the resources available to provide support for (NAME OF INTERNATIONAL STUDENT) to attend Denver Seminary. This support will be in the form of housing at a reduced rental rate of \$(AMOUNT) per month. We will also provide transportation for this student to and from his/her home country.

### **Sample Letter from Bank Official**

RE: name of student

Dear Sirs:

At the request of our client,           Name of Account Holder          , we confirm that   Name of Account Holder   has sufficient funds on deposit with us to fulfill his sponsorship obligations of \$ (in US currency) in support of Mr. name of student during his attendance at Denver Seminary.

This information is given in confidence and without guarantee or liability on the part of the Bank.

Sincerely,

Name of Bank Official

Title of Bank Official



## Organizational Partner Endorsement

**Applicant Name** \_\_\_\_\_

*The Family Education and Privacy Act of 1974 provides applicants the right of access to information provided by references after the applicant is accepted and enrolled at Denver Seminary. However, the applicant may waive this right of access, which can protect the integrity of references and information provided. We cannot and do not require an applicant to sign a waiver, nor do we hold it against an applicant who chooses not to sign a waiver. Please indicate your choice.*

*I waive my rights to access this form.*     *I do not waive my rights to access this form.*

**Applicant Signature** \_\_\_\_\_

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### ***To Be Completed by an Official of the Applicant's Denominational Body or Mission Agency***

On \_\_\_\_\_, the denominational body / mission agency of \_\_\_\_\_  
(date) (circle one) (name)

\_\_\_\_\_ endorsed \_\_\_\_\_  
(applicant name)

as a candidate for vocational Christian ministry / other Christian service.  
(circle one)

This organization believes the candidate to be a true Christian, spiritually, morally and intellectually equipped for vocational ministry or other service. It is the belief of this organization that the candidate intends to receive training at Denver Seminary to be able to serve his/her country better upon graduation.

**Date** \_\_\_\_\_

**Printed Name of Official** \_\_\_\_\_

**Signature of Official** \_\_\_\_\_

# TRANSFER ELEGIBILITY FORM



We are required to have the following information in order to process your transfer to Denver Seminary. Please complete the information in Section I and forward this form to the International Student Advisor or Registrar at your present/last school attended.

## Section I (to be completed by student)

Applicant's Name: (Please Print)

\_\_\_\_\_  
(Family Last Name) (First Name) (Middle Name)

Birth Date: \_\_\_/\_\_\_/\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Country: \_\_\_\_\_

I intend to enroll: Fall \_\_\_ Intersession \_\_\_ Spring \_\_\_ Summer \_\_\_ of Year \_\_\_\_\_

I hereby authorize my present International Student Advisor or Registrar (or equivalent campus official) to provide the information below **as part of my application for admission to Denver Seminary.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Section II (to be completed by International Student Advisor or Registrar)

Please return this form to: Denver Seminary, Admissions Office  
6399 South Santa Fe Drive  
Littleton, CO 80120

Student INS Admission Number: \_\_\_\_\_

\_\_\_ This student is in good standing and is/was enrolled in a full course of study until (date) \_\_\_\_\_.

\_\_\_ This student is out of status; a reinstatement was filed on (date) \_\_\_\_\_ in (place) \_\_\_\_\_ and is pending. Please enclose copies.

\_\_\_ This student is out of status and must file for reinstatement to student status.

\_\_\_ This student is in Optional Practical Training.

Beginning date \_\_\_\_\_ Ending date \_\_\_\_\_

\_\_\_ This student transferred to you from another institution in the United States.

Other Comments:

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Name of DSO: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_ Telephone \_\_\_\_\_

School name, address:

\_\_\_\_\_  
\_\_\_\_\_

E-mail